

Business Process Solutions

Helping you focus on growth

At Grant Thornton, our business process specialists remove the burden of back office operations and compliance challenges, freeing up dynamic organisations to focus on growth.

We also work with the very largest international organisations to improve their finance function efficiency, reduce the costs associated with business processes and provide a complete solution to the challenge of complex, multinational reporting. This allows the in-house team to focus on strategy and add value.

Our clients choose Grant Thornton because:

- As a global provider of outsourced services with local expertise and first-hand experience of local reporting requirements in over 100 locations worldwide, our clients receive a consistent international service through a single point of contact.
- Clients are able to work with a team that is embedded in a multi-disciplinary practice that discovers what is important to clients, provides pragmatic and holistic solutions to help them grow and is agile and collaborative to provide specialist advice and add maximum value.
- For those clients looking to improve their finance and accounting business processes, we provide a full consultancy and delivery service with solutions that are tailored to their needs.

Back Office Outsourcing (BOO)

Bookkeeping and Accounting

- A regular visit to the Company as necessary needed. Maintain the transaction records and journal entries per Indonesia Financial Accounting Standard (PSAK), tax regulations, and Indonesian laws in general.
- Prepare full-set financial reports for local and global reporting as per the agreed formats/templates.
- Assist the Company during internal and external audits conducted by auditors and government agencies and bodies.
- Provide updated and response to queries and questions.

Finance Administration

- Assistance in payment processing, prepare the accountable forms for sales and collections, compile and review the source documents that support the financial transactions.
- Prepare the statutory reports of foreign exchange transactions and loans to monitor the reporting compliance to the Central Bank of Indonesia.
- By having a fee structure of variable cost to company transaction volumes (with a modest minimum charge to cover the essential cost), it will give more economical cost compares to traditional monthly fixed overhead.



Payroll & Personnel Administration

- Provide comprehensive services on the calculation of monthly salaries and social security premium deductions in compliance with the local requirements, social security program regulations, and personal/individual income tax regulations.
- Submission monthly income tax filing returns to the tax office.
- Maintain employees advances and annual leaves.
- Maintain dedicated bank accounts exclusively for Payroll and payroll-related disbursements, filing, and payment of statutory contributions and obligations. Provide secure online pay-slips through our web-based payroll system.

Business Process Outsourcing (BPO)

Digitalization Platform

- Provide advice for the software & cutting edge technology recommendation.
- Assist implementation to optimize finance and accounting processes.
- Centralized accounting, expenses, purchasing, and asset management.
- Documents and files storage settings and arrangements.

Accounting Manual, Standard Operating Procedure (SOP) Creation and Review, and User Acceptance Test (UAT)

- Prepare guidance Accounting Manual book based on the nature and cycle of business.
- Support the Company by creating the SOP, which relates to the Company's business cycle and business process mapping, comprising effective methodology and sufficient control procedure.
- Review the implementation of existing SOP performed by the Company.
- Walkthrough random sampling method against the SOP checklist, provide findings and recommendations report.
- Assist the Company in conducting the UAT per business cycles.

Staffing Loan / Secondment

- Responsive outsourcing solution where our staff, under the direction and supervision of the Company's officer, perform finance - accounting – finance accounting related work – payroll – HR –managerial support - other required work.
- A pool of competent personnel in various positions from staff level to senior manager level, rigorous screening, and selection process, and continuous training of seconded staff.

Business Process Advisory

We provide training both the offline class seminar and online webinar to update regulations and standards of Indonesia Financial Accounting Standard (PSAK), Payroll related prevailing law and regulations (withholding personal income tax, annual personal tax return, social security rules, and other payroll-related regulations), Foreign Exchange Transactions and Overseas Debt regulation from Bank Indonesia (Indonesia's Central Bank) and other statutory accounting and finance-related regulations.

Shared Service Center (SSC)

Medium-large organizations are increasingly looking to fully outsource their transactional end-to-end finance and accounting processes, leaving them free to focus on their human resources on important strategic business- value.

We typically deliver this solution as part of multi-year contracts, incorporating a goal to reduce the decentralized operational cost both labor and expensive office overhead cost, to release maintaining employees' increasing fringe cost and employees turn over, while delivering a commitment to maintaining the centralized work quality which always complies with updated regulations and standards.



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About Us

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